



AMERICANOS COLLEGE

PROFILE

April 2007

Americanos College History

Americanos College was founded in 1975 and is one of the oldest private colleges in Cyprus. Its mission was to provide high-quality education that would satisfy the needs of its students. It started as a private institute teaching accounting and English language and in 1979 it commenced offering its first higher education program of study - the one year program in secretarial studies. In 1985 the College introduced its first two year programs in Business Studies, Computer Studies, Hotel Management and Travel & Tourism. In 1986 the College established its first academic links with universities abroad and in 1988 Americanos College admitted its first international students. One year later the College started offering its first bachelor degrees and since then there has been a continuous addition of programs of study. In 2005 the College introduced its first postgraduate program - the Master in Business Administration.

Today Americanos College, with more than 500 students, is a leading international College offering world-class undergraduate and postgraduate programs. Through its broad range of programs, the College provides students from Cyprus and around the world with the depth of understanding and intellectual flexibility they need to respond to the challenges they will face in the years to come. Americanos College sustains a superior faculty dedicated to excellence in undergraduate and postgraduate teaching, and research. The College strategic goal is to continue meeting the needs of its students and providing innovative programs that can respond in a timely manner to societal issues and problems.

Our Mission and Objectives

Americanos College is committed to preserving the quest for knowledge as more than simply a practical pursuit. Through its broad range of programs, the College provides students from Cyprus and around the world with the depth of understanding and intellectual flexibility they need to respond to the challenges they will face in the years to come. The mission and goals of the College derive from the following statements:

- a) Access: Americanos College offers undergraduate and postgraduate programs addressing issues of particular importance to people. Our curricula, the way we teach and our financial and academic support services address the needs of students who come to the College from varied social, cultural and ethnic backgrounds, and who may have a variety of previous educational experiences.
- b) Excellence: Americanos College addresses the intellectual and professional needs of individual students through classes and other educational experiences that encourage dialogue with faculty who are active scholars and/or practitioners. Students benefit from rigorous, specially tailored approaches to fostering gains in abilities and understanding.
- c) Quality of Life: Americanos College supports cultural diversity by helping ethnic and international communities to articulate and celebrate their cultural values and identities, and by recognizing the contributions and achievements of members of these communities. By the nature of our enterprise and through our normal activity, we contribute to the rich and diverse cultural life of a major Cypriot city.

Through the depth and breadth of its commitment to the following areas of endeavor, the College aims to serve as a model to other such institutions.

College Facilities

Library

Americanos College Library is an integral part of the teaching and learning environment of the College. The Library aims at maintaining an adequate, quality collection, comprised of curricular and co-curricular material and to meet the educational needs of students as well as the professional needs of the College's faculty and administration staff. In addition, the Library aims at satisfying a wide range of interests and inquiries with particular attention to the College's areas of study.

A qualified librarian is available to assist and advise library users on library procedures throughout the Library's opening hours. During orientation, students are introduced to the Library's indexing system and available facilities.

Research Center

The College supports active research by faculty and students. The mission of the Research Center is to enhance theoretical and empirical research, to develop solutions and guide thinking to current and future problems and create new knowledge.

The Center aims for high achievements both internally as an academic institution and externally in the public and private sector. The Center's vision is to be able to publish papers of internationally acceptable quality standards. Thus, our current and future research projects cover areas that sustain quality of life and performance and contribute to a better implementation and monitoring of improvements and changes.

The Center publishes annually "The Cyprus Journal of Sciences", a respectful scientific publication of research articles. It constitutes a forum for displaying contemporary themes and issues. The journal accommodates articles in the areas of Humanities and Social Sciences, Pure and Applied Sciences, Economics and Management. The articles are written by academics from various countries.

Computer Center

Equipped with the latest in hardware and software, the College Computer Center, among a few of its kind in Cyprus, aims to support the needs of the teaching, research and administrative functions of the College. The Center's goal is to deliver dependable, high quality integrated technology facilities and services in support of our students, faculty and administration staff. The achievement of this mission results in integrated technology services that enhance both the quality and reliability of the students' educational experience. Recognizing the significance of keeping up with the technological advances in this field, the Center vows to continue to lead the way by investing heavily in computing facilities, arming its students with a solid academic and scientific background.

Kitchen and Restaurant Facilities

The College has fully professional kitchen and restaurant facilities which are used for practical cooking and serving sessions. Classes held in these facilities give students the opportunity to train in real life situations. Students learn all the practical areas of food production and service such as kitchen layout and design, menu planning, ordering/receiving, purchasing, storage, sanitation, stewarding, and dining room management.

Classrooms

Teaching takes place in modern and properly equipped classrooms. All classrooms are equipped with an overhead projector, air conditioning units for cool and warm air and whiteboards. Some classrooms are equipped with a video projector.

Gymnastic Center (Fitness One)

Fitness One is equipped with a number of electronic and manual universal fitness machines, spacious lockers and separate changing rooms and shower facilities for male and female students. The center employs professional trainers who can offer advice and supervision.

Cafeteria

A large and comfortable cafeteria is available and open during college hours. Equipped with all the necessary kitchen facilities, it serves soft drinks and snacks to students and staff. In addition, the cafeteria is used by students for recreational activities during their free time. The cafeteria, which is equipped with professional music facilities, is also used by students for many of their parties and other social events.

Faculty Offices

All faculty offices are fully furnished and are equipped with networked computers providing access to the internet and electronic mail and laser printers.

Administration Offices

The administration offices are equipped with all the necessary equipment such as computers, fax machines, laser printers, photocopy machines, scanners etc.

International Recognition

The college is committed to providing students with experiences which extend beyond local and national boundaries and many opportunities are available for further studies abroad. Strong worldwide links, international partnerships and agreements, together with our college-wide language background, make us a college with a clearly international outlook.

Our reputation as a college offering high quality education is recognized both nationally and internationally. The college maintains agreements with numerous Universities, where students may transfer to continue their undergraduate studies or pursue postgraduate studies. These agreements are on a credit/year for credit/year basis. Our students may study for 2 years at our College and 1 in the United Kingdom or 2 in the United States and obtain a British or American Bachelor Degree. The agreements we maintain ensure the shortest time and the lowest cost in obtaining a British or American university degree.

Below you may find a list of universities with which we maintain an agreement or which have accepted our students for undergraduate and postgraduate studies:

United Kingdom

- a) University of Northumbria
- b) South Bank University
- c) University of Luton
- d) University of Sunderland
- e) University of Central England in Birmingham
- f) London Metropolitan University
- g) University of East London
- h) Huron University USA in London
- i) Liverpool John Moores University
- j) University of Abertay Dundee
- k) University of Wolverhampton
- l) Leeds Metropolitan University
- m) Coventry University
- n) Middlesex University
- o) University of Plymouth
- p) University of Derby
- q) University of Bradford
- r) University of Lincolnshire & Humberside
- s) Southeastern University (London Campus)
- t) University of Brighton
- u) Manchester Metropolitan University
- v) University of East Anglia
- w) University of Wales Swansea
- x) University of Glasgow
- y) University of Greenwich
- z) University of Edinburgh

United States of America

- a) Johnson and Wales University
- b) University of New Orleans
- c) Adelphi University

- d) The University of Oklahoma
- e) University of New Haven
- f) University of South Alabama
- g) State University of New York, College of Technology
- h) University of Houston
- i) University of Central Oklahoma
- j) University of Evansville
- k) Berkeley College, New York
- l) University of Bridgeport

Australia

- a) Deakin University
- b) Central Queensland University
- c) The University of Western Sydney Macarthur
- d) University of Wollongong
- e) University of Canberra

Canada

- a) Acadia University
- b) GC Georgian College

Switzerland

- a) Swiss Hotel Management School

Ireland

- a) Dublin Business School

Netherlands

- a) University of Groningen

Finland

- a) Kajaani Polytechnic

Spain

- a) European University

Admission Information

Admission Policy Statement

Americanos College adheres to a policy of non-discrimination in admitting students. Candidates for admission are considered without reference to race, color, religion, sex, handicap or national origin. Americanos College students come from many parts of the world, bringing with them a diverse range of academic backgrounds, experiences, special interests, talents and cultural heritage.

Admission criteria for undergraduate programs

Regular admission

The criteria for regular admission to the College undergraduate programs are as follows:

- A Secondary School Leaving Certificate with an average mark of at least 75% or equivalent qualifications.

Probational Admission

Applicants who possess a recognised Secondary School Leaving Certificate but whose average mark is lower than that requested could be admitted to the College on a probational basis. The performance of students admitted on a probational basis will be evaluated upon completion of their first two academic semesters, a period during which they are expected to achieve a minimum CGPA of 1.50.

Admission criteria for postgraduate programs

Applicants for a postgraduate program of study must fulfill the following admission criteria:

- A Secondary School Leaving Certificate or equivalent qualifications.
- A university degree or equivalent qualifications.

English language criteria

The language of instruction at Americanos College is the English language except for the vocational program of Secretarial Studies. Students must therefore provide evidence of proficiency in the English language. Any of the following is considered as an acceptable proof:

- a) A score of at least 500 (Paper-Based Score) or 173 (Computer-Based Score) on the TOEFL test.
- b) A grade of “C” or higher in the GCE “O” level / IGCSE English Language examination.
- c) An average grade of 5.5 in the IELTS examination.

Applicants do not have to fulfil the English language criteria if at least one of the following is true:

- their mother tongue is English;
- they have received their secondary education in countries where English is the native language;
or
- they are applying for a Secretarial Studies program of study.

English Language Placement Test

If an applicant fails to provide an acceptable proof of his/her English proficiency he/she will be required to take the College English Language Placement Test during College registration. Students who fail the English Language standards of the College will be required to take English language courses only or English courses and courses from their program of study.

Admission Procedure for Local Students

Detailed information on the admission procedure for Local Students is given in a separate leaflet or can be found by visiting our website at www.ac.ac.cy.

Admission Procedure for International Students

Detailed information on the admission and visa procedures for International Students is given in the Admissions, Visa and Financial Procedures leaflet or can be found by visiting our website at www.ac.ac.cy.

Transfer of Credits

Students, local or international, who have completed courses at another academic institution or possess qualifications such as GCE 'A' level are entitled to transfer credits to Americanos College and receive course exemptions provided that:

- a) The material covered is similar to a course offered at Americanos College.
- b) A passing grade has been earned.

Transfer students are required to complete at Americanos College at least 30 credits for a Master Degree or a Bachelor Degree or a Higher Diploma and at least 15 credits for a Diploma or a Certificate.

Office of Admissions

For application forms, campus visits and any other information, you may write, call, fax or email at:

Office of Admissions, Americanos College, P.O.Box 22425, 1521 Nicosia, Cyprus
Telephone: +357-22661122, Facsimile: +357-22664118, Email: admissions@ac.ac.cy

Programs of Study

The Cyprus Ministry of Education and Culture registers in its records academic institutions offering higher education upon the fulfilment of a number of criteria. The academic institutions registered in the Ministry's records are inspected and examined by the Ministry's officials through regular visits to these institutions and examination of the institution's records, and are generally governed by the articles of the relevant law of the Republic of Cyprus.

Americanos College is duly registered with the Cyprus Ministry of Education and Culture as an academic institution of higher education and is authorised to offer the following programs of study:

1. Business Administration (4 Years, Bachelor of Arts)^A
2. Business Administration (2 Years, Diploma)^A
3. International Business (4 Years, Bachelor of Arts)^R
4. International Business (2 Years, Diploma)^R
5. Human Resource Management (4 Years, Bachelor of Arts)^R
6. Human Resource Management (2 Years, Diploma)^R
7. Marketing (4 Years, Bachelor of Arts)^R
8. Marketing (2 Years, Diploma)^A
9. Management Information Systems (4 Years, Bachelor of Science)^R
10. Management Information Systems (2 Years, Diploma)^A
11. Computer Science (4 Years, Bachelor of Science)^R
12. Computer Science (2 Years, Diploma)^A
13. Hotel Management (4 Years, Bachelor of Arts)^A
14. Hotel Management (2 Years, Diploma)^A
15. Culinary Arts (3 Years, Higher Diploma)^{CA}
16. Culinary Arts (2 Years, Diploma)^R
17. Travel and Tourism Management (4 Years, Bachelor of Arts)^R
18. Travel and Tourism Management (2 Years, Diploma)^R
19. Secretarial Studies (2 Years, Diploma)^A
20. Secretarial Studies (1 Year, Certificate)^A
21. Master in Business Administration (12 Months, MBA)^R

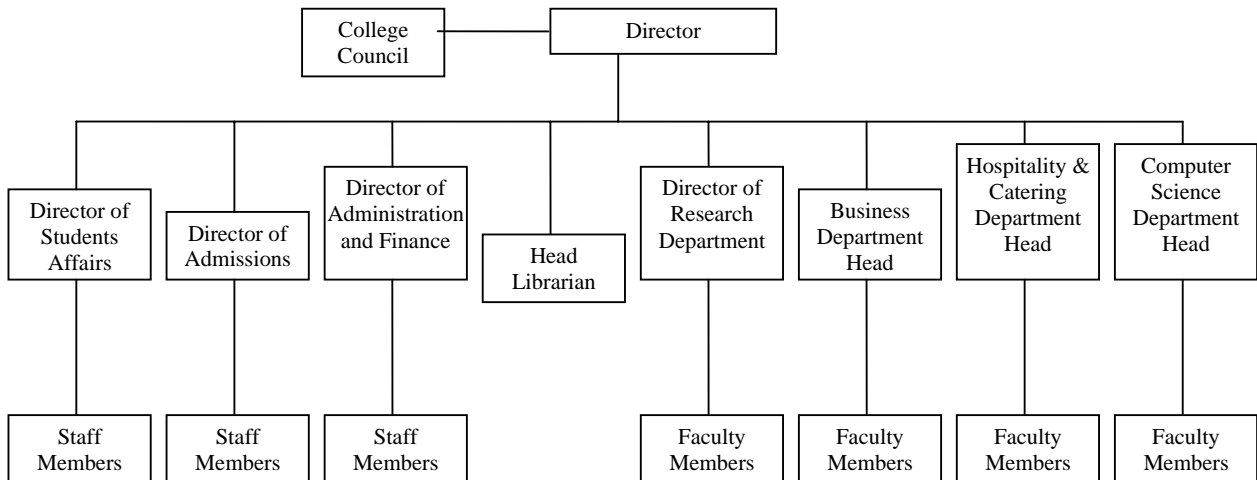
A: This program of study is accredited

CA: This program of study is a candidate for accreditation on the date of issue of this prospectus

R: This program of study is registered but not yet accredited

Organizational Structure of the Institution

Organizational Chart



Students' Union

In addition, to the above positions Americanos College has a students' union. The students' union, which elects its own representatives, exists to promote the social, cultural, academic and other interests of students. The students' union, through its president, is represented on several College committees such as the College Council, the Academic Committee, the Administration Committee and the Disciplinary Committee. The students' union is also the link between the College, other higher education institutions and the community at large.

Erasmus Institutional Coordinator

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Director of Administration and Finance

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