

2013 NATIONAL PRIORITIES FOR COMENIUS ASSISTANTSHIPS

<p>ELIGIBILITY CRITERIA/ADMINISTRATIVE PRIORITIES</p> <p><i>N.B. MAXIMUM 3 NATIONAL CRITERIA CAN BE SET FOR THE 2013 CALL</i></p>	<p>AWARD CRITERIA/POLICY ORIENTED PRIORITIES</p> <p><i>N.B. MAXIMUM 5 NATIONAL CRITERIA CAN BE SET FOR THE 2013CALL</i></p>
<p>BELGIUM – FLEMISH COMMUNITY</p>	
<p>1. The application form must be completed in Dutch, French or English</p> <p>"Applications should be submitted in Dutch, English or French. If an application is drafted in another language, the applicant must submit <u>both</u> the original application and a translation into Dutch. In any other case, the application will be considered ineligible."</p>	<p>Host schools</p> <ol style="list-style-type: none"> 1. Applications from nursery, technical/vocational or special needs schools 2. Applications from schools who have not received an Assistant since 2008 3. Applications for an Assistant from a country where a European foreign "LWULT"-language (= not English, French, German, Italian, Spanish, Polish or Turkish) is used <p>Weighting:</p> <ul style="list-style-type: none"> • 1: 5 points • 2: 5 points • 3: if preferred sending country with "LWULT"-language is 1st choice (= 5 points) OR 2nd choice (= 3 pts) • All criteria are cumulative but max. n° of points is 15
<p>BELGIUM – FRENCH SPEAKING COMMUNITY</p>	
<ol style="list-style-type: none"> 1. La candidature est soumise en français. Si la candidature n'est pas soumise en français, elle sera déclarée inéligible. 2. Si le candidat n'a pas étudié dans une filière spécifiquement pédagogique (baccalauréat dans une section pédagogique, agrégation,...), il doit joindre à la candidature sur papier libre la réponse à la question suivante : Quelle(s) démarche(s) comptez-vous entreprendre pour vous préparer à l'assistantat du point de vue pédagogique ? Si le candidat n'a pas étudié dans une filière spécifiquement pédagogique et n'a pas joint de réponse sur papier libre à la question « Quelle(s) démarche(s) comptez-vous entreprendre pour vous préparer à l'assistantat du point de vue pédagogique ? », l'Agence enverra un rappel au candidat. 	<p>None</p>

Celui-ci aura 15 jours ouvrables au-delà de la date limite de rentrée des candidatures pour joindre le document manquant. Au-delà de cette date, la candidature sera déclarée inéligible.	
BELGIUM – GERMAN SPEAKING COMMUNITY	
None	None
BULGARIA	
<p>1. In addition to the Application form, filled in the language of the first request of the candidate, the following documents should be enclosed:</p> <ul style="list-style-type: none"> - Application form in Bulgarian language - Europass language passport in Bulgarian - Certificate for completion of the second year of education in a pedagogic subject, issued by the Higher institution (or a Diploma for HE, verifying educational qualifications) <p>If the applicant has not submitted any of those documents, the NA will contact the applicant and ask him/her to submit them. Should the applicant fail to do this by the date specified by the NA, the application will be considered as ineligible.</p>	None
CZECH REPUBLIC	
<p>Assistants: None</p> <p>Host schools: 1. The host institution can submit only one application form. If the host institution submits more than one application, the National Agency will ask the applicant to choose only one and withdraw the rest of them. Should the applicant fail to do it in the time limit set by the National Agency, one application will be chosen on the principle of random selection and the rest will be considered ineligible.</p>	<p>Assistants: 1. The applicant is a future teacher of Math, Science or Technology (MST subjects) and applies for assistantship at host institution where he/she will assist in these subjects, 5 points.</p> <p>2. The applicant is a future teacher at pre-primary school and applies for assistantship at pre-primary host institution, 10 points</p> <p>Host schools: None</p>
DENMARK	
If an application is drafted in another language than English or Danish, the applicant must submit both the original application and a translation into English or Danish. If the application is not translated into Danish or English it will be rejected due to eligibility criteria.	None

GERMANY	
<p>Host schools:</p> <p>1. Gastschulen, an die 2012 eine Assistentkraft vermittelt wurde, sind 2013 von einer Vermittlung ausgeschlossen und werden aus formalen Gründen abgelehnt.</p> <p>Host schools who already hosted an assistant in 2012 will not be assigned an assistant in 2013, and their application will be considered ineligible.</p> <p>2. Es kann nur ein Antrag je Einrichtung am Vermittlungsverfahren teilnehmen, d.h. dass maximal eine Assistentkraft in der Antragsrunde 2013 an eine Gasteinrichtung vermittelt wird.</p> <p>Only one application per institution can take part in the assignment procedure, i.e. not more than one assistant will be assigned to any one host institution in the context of the Call 2013.</p> <p>Individuals</p> <p>Antragsteller, die bereits als Fremdsprachenassistentkräfte des PAD an einer Schule im Ausland tätig waren, sind von einer Teilnahme am Programm COMENIUS-Assistentkräfte ausgeschlossen.</p> <p>Applicants who already received funding by the PAD as a foreign assistant at a school abroad are not allowed to take part in the programme Comenius-Assistantships.</p>	<p>None</p>
IRELAND	
<p>The duration of the Assistantship will be capped at a maximum of 25 weeks for approved outgoing Assistants.</p>	<p>Assistants:</p> <ol style="list-style-type: none"> 1. Priority for outgoing assistants will be awarded to applicants interested in host schools whose language is less widely used and less taught. 2. Priority will be awarded to applicants who have never been awarded an Erasmus 'Student Mobility for Studies' grant or an Erasmus 'Student Mobility for Placements' grant. 3. Priority will be awarded to current students/recent graduates from teacher training colleges or applicants who hold/intend to shortly pursue a Higher Diploma in Education but who have not been formally employed as a qualified teacher. <p>A maximum of 15 points will be awarded for the priorities. Individual points per priority will not be awarded.</p>

	<p>Host schools</p> <p>1. Priority will be awarded to schools that have never hosted an assistant.</p> <p>2. Priority will be awarded to schools that request an assistant whose mother tongue is less widely used and less taught.</p> <p>15 points will be awarded in total. Individual points will not be awarded. Therefore if the applicant meets with only one priority they will receive 15 points and if they meet with all priorities they will receive 15 points.</p>
ESTONIA	
None	None
GREECE	
<p>1. Graduates or students who have completed at least two years of studies in education oriented departments of Greek universities or hold a degree of a peer university recognised by the Greek State.</p> <p>2. Graduates of other higher education departments with no education orientation but hold a degree from School of Pedagogical and Technological Education or are enrolled in (or have already graduated from) a post graduate study program related to teaching</p>	<p>Candidates are given extra points provided that they:</p> <p>1. are people from disadvantaged social groups (special needs, immigrants, Roma etc.) (5 points)</p> <p>2. are to be appointed in due time (ASEP procedures). (10 points)</p> <p>ASEP is the Supreme Employee Selection Board in Greece. It is responsible for applying all necessary procedures for the selection of civil servants in the Hellenic public sector. In the same sense, all teachers in Greece have to go through specific procedures foreseen by ASEP, in order to be appointed to schools. 10 extra points will be given to candidates who have already succeeded the above-mentioned ASEP procedures and will be appointed in the near future.</p>
SPAIN	
1. Applicants who are students must submit detailed information about their studies and qualifications,	<p>Priority will be given to:</p> <p>1. Schools developing a school partnership and/or schools with</p>

<p>confirmed by the relevant university.</p> <p>2. Applicants should have completed 120 ETCS credits of Initial Teacher Education or have the appropriate qualification to become a secondary teacher¹</p> <p>If the relevant documents are not provided the application will be considered ineligible.</p> <p>3. Applicant Host schools sending more than one application will be considered ineligible.</p>	<p>multilingual programmes (10 points).</p> <p>2. Schools participating in the Individual Pupil Mobility action (10 points).</p> <p>3. Assistants of non-linguistic specialities (10 points).</p> <p>A maximum of 15 points can be awarded.</p>
FINLAND	
None	None
FRANCE	
None	None
ITALY	
<p>Are considered eligible:</p> <p>- Applicants with a Master's degree (second cycle of Higher Education).</p>	<p>1. Applicants qualified as teachers without teaching experience will benefit from a special acknowledgement (15 points)</p> <p>2. Applicants enrolled in a university course which leads to a teaching qualification will benefit from a special acknowledgement (15 points)</p> <p>A maximum of 15 points can be awarded in total.</p>
CYPRUS	
<p>FOR BOTH, HOST SCHOOLS AND ASSISTANTS</p> <p>1. The application must be completed in English. If the English translation is not provided, the NA will contact the beneficiary and ask for it. Should the applicant fail to do this by the date specified by the NA, the application will be considered ineligible.</p>	<p>FOR ASSISTANTS</p> <p>1. Priority to applicants who are future primary school teachers or future teachers of foreign languages (7 points)</p> <p>2. Priority to applicants who have completed their academic qualification(s) (7)</p>

¹ CAP (Curso de Aptitud Pedagógica) o Master Universitario en Formación del Profesorado.

	<p>3. Priority to applicants who are living in Cyprus at the date of applying (7 points)</p> <p>A maximum of 15 points can be awarded.</p>
LATVIA	
None	None
LITHUANIA	
None	<p>Assistants:</p> <p>None</p> <p>Host school</p> <ol style="list-style-type: none"> Applicant institution which applies CLIL method (7 points); Applicant institution which has not hosted an assistant in LLP period (15 points). <p>A maximum of 15 points can be awarded.</p>
LUXEMBOURG	
None	None
HUNGARY	
<p>Assistants:</p> <p>Applicants who are participating in a teacher training programme in a higher education institution or who obtained their teaching qualification less than three years before the Call 2013 deadline.</p>	<p>Assistants:</p> <ol style="list-style-type: none"> To individual applicants who are future kindergarten or primary school teachers To future teachers who obtain/obtained teaching qualifications in both a language and a non-language subject To future teachers who speak more than one language at least at B2 level. To individual applicants who are supported by a national grant for experiencing any social disadvantages To future teachers of any non-language subject who will be qualified to teach this subject in a foreign language as well.

	<p>Host schools:</p> <ol style="list-style-type: none"> 1. To host institutions that have not received an assistant yet 2. To host institutions that require assistants to teach (in) a less widely used language 3. To host institutions that plan to involve the assistant not only in language lessons but also teaching other subjects 4. To host institutions that plan to involve the assistant to teach children with special educational needs <p>For each priority either 0 or 5 points can be given. Overall maximum 15 points can be given to an applicant.</p>
MALTA	
<p>Assistant:</p> <p>The applicant is requested to provide a filled-in Financial Identification sheet with the institution's bank account details. This sheet has to be presented with the application form. If this document is not provided, the NA will contact the beneficiary and ask to submit it. Should the applicant fail to do this by the date specified by the NA, the application will be considered ineligible</p>	<p>None</p>
NETHERLANDS	
<p>None</p>	<p>Assistants</p> <p>None</p> <p>Host schools</p> <ol style="list-style-type: none"> 1. Applicants from a priority region, namely the provinces of Drenthe, Flevoland, Friesland, Groningen or Zeeland. (3 points) 2. Institutions for primary education, special needs education (both primary and secondary) or pre-vocational education (vmbo). (3 points) 3. Activities aimed at learning/teaching of French and/or German (LinQ, for example). (3 points) 4. Institutions that participate in bilingual education (tto) and/or promote European citizenship (Elos). (3 points)

	5. A maximum of 12 points can be awarded.
AUSTRIA	
None	None
POLAND	
<p>Assistants (individuals)</p> <p>1. Certification of a command of a foreign language at B2 level only if the applicant is not the neophilology student or neophilology graduate.</p> <p>2. A letter of recommendation signed by a rector/ dean/ head master if the applicant is a student of teaching specialization or a photocopy if a student a graduate of teaching specialization</p> <p>If the applicant has not submitted these documents, the NA will contact him/her and ask to submit them. Should the applicant fail to do this by the date specified by the NA, the application will be considered as ineligible.</p> <p>Host schools</p> <p>1. None</p>	None
PORTUGAL	
<p>Assistant</p> <p>1. The applicant's future qualification must be included in the national legal regime for teachers' professional qualification, in force at the date of the application. If not, the application is considered as ineligible.</p> <p>Host schools</p> <p>1. Restriction on the number of applications: 1 (ONE) application per institution. Please note that, if the school is integrated in a School Cluster, the name of the school that will coordinate the assistantship period must be clearly stated and, if applicable, which are the schools (maximum of 3) covered by the project. When more than one application is submitted, the NA shall contact the applicant and request that the institution indicates which of the application(s) shall be pursued. The remaining application(s) shall be</p>	<p>Assistant</p> <p>15 (fifteen) points shall be awarded to applicants that have their pedagogical qualification completed at the date of the assistantship period.</p> <p>Host school</p> <p>Applications from schools/school clusters integrated in the Educational Priority Intervention Territories Programme (15 points)</p>

rejected under this criterion.	
ROMANIA	
None	1. Future teachers who prepare themselves for a future career in teaching other subjects than foreign languages (2 points)
SLOVENIA	
<p>Assistants:</p> <p>Applicants must provide:</p> <ul style="list-style-type: none"> - evidence on their educational and/or pedagogical oriented studies - statement that they are not or were not employed as teachers yet. <p>If the applicant has not submitted above listed documents with his/her application, the NA will contact him/her and request him/her to submit the missing documents. Should the applicant fail to do this by the date specified by the NA, the application will be considered as ineligible.</p> <p>Host schools:</p> <p>None</p>	<p>Assistants:</p> <p>Priority will be given to applicants who graduated their study in 2011 or 2012. (15 points)</p> <p>Host schools:</p> <p>None</p>
SLOVAKIA	
None	<p>Assistants</p> <p>Priority will be given to future teachers of any non-language subjects (15 points).</p> <p>Host schools:</p> <p>Priority will be given to schools which did not host an assistant in the last two academic years - 2011/12, 2012/13 (15 points).</p>
SWEDEN	
None	None
UK	

<p>Host school:</p> <p>1. Schools / colleges cannot apply to host a Comenius Assistant from the same country for more than two consecutive years (e.g. if a school has hosted an Assistant from Poland in 2011 and 2012, they cannot apply to host an Assistant from Poland in 2013; any such application will be considered ineligible).</p>	<p>Assistants:</p> <p>None</p> <p>Host school:</p> <p>1. Schools who have not hosted a Comenius Assistant in the 2011/12 or 2012/13 academic years (3 points).</p> <p>2. Schools who have started a Comenius School Partnership in 2012, or who are applying to do so in 2013 (3 points).</p> <p>3. Applications from schools from one of our priority regions (London, East of England, North West England, South East England). (3 points)</p> <p>4. Applications from schools / colleges currently registered with the eTwinning Programme (3 points)</p> <p>5. Applications from schools / colleges currently registered for the UK International School Award, to at least Foundation level (3 points).</p>
ICELAND	
None	None
LIECHTENSTEIN	
None	None
NORWAY	
<p>If the application is drafted in another language than French, English or German, the applicant must submit the application in the original language and a translation into Norwegian. If the application is submitted in another language than French, English or German and a translation into Norwegian is not provided, the National Agency (NA) will contact the applicant and ask for a translation within 15 days. If the applicant does not provide the NA with a translated application within 15 days, the application will be rejected.</p>	None
CROATIA	
<p>1. In addition to the application form, the applicant must send the copy of his/her relevant university diploma or the certificate issued by the higher education institution confirming the status of a student. If it is not provided, the NA will contact the assistant to ask for this document. Should the applicant fail to do this by the date specified by the NA, the application will be considered ineligible.</p> <p>2. If the application is drafted in another language than English or Croatian, the applicant must submit both</p>	None

<p>the original application and a translation into English or Croatian. If the translation is not provided, the applicant will be asked to deliver the translation; should the applicant fail to do this by the date specified by the NA, the application will be considered ineligible.</p>	
SWITZERLAND	
None	None
TURKEY	
<p>1. In addition to the application form, applicants should submit a language proficiency certificate (except those studying at the foreign language departments or at the universities in which the medium of instruction is a foreign language) and a certificate for teaching qualification.. If these documents are not provided, the NA will contact the beneficiary and ask to submit them. Should the applicant fail to do this by the date specified by the NA, the application will be considered ineligible.</p> <p>The types of language proficiency certificates with required levels and the types of certificate for teaching qualification will be announced in the National Call and on the NA website.</p>	<p>Assistants:</p> <ol style="list-style-type: none"> 1. Priority will be given to applicants from state/public universities (5 points). 2. Priority will be given to 3rd year students over 4th year students (3 points). 3. Priority will be given to applicants who have not participated in Erasmus Student Mobility Programme in the past two years (from January 31, 2011) (4 points). 4. Priority will be given to applicants from universities, the students of which had not been awarded grant for assistantship in the past two years. (3 points) <p>Host schools:</p> <ol style="list-style-type: none"> 1. Applications from general public schools (10 points). 2. Priority will be given to schools which have not hosted assistant before (5 points).