

2013 NATIONAL PRIORITIES AND ADMINISTRATIVE RULES FOR ERASMUS PREPARATORY VISITS

ELIGIBILITY CRITERIA/ADMINISTRATIVE PRIORITIES <i>N.B. MAXIMUM 3 NATIONAL CRITERIA CAN BE SET FOR THE 2013 CALL</i>	AWARD CRITERIA/POLICY ORIENTED PRIORITIES <i>N.B. MAXIMUM 5 NATIONAL CRITERIA CAN BE SET FOR THE 2013 CALL</i>
BELGIUM – FLEMISH SPEAKING COMMUNITY	
None	None
BELGIUM – FRENCH SPEAKING COMMUNITY	
Le nombre de visites préparatoires financées est limité à deux par institution détentrice d'une Charte universitaire Erasmus. Si une institution souhaite introduire plus de deux candidatures, cette demande sera soumise à l'autorisation de l'Agence.	None
BELGIUM – GERMAN SPEAKING COMMUNITY	
None	None
BULGARIA	
None	None
CYPRUS	
Only one person per application for a certain activity can be awarded per institution	None

CZECH REPUBLIC	
The NA will award a grant to an institution/organization within a particular Call for the participation of only 1 person	The National Agency will support the following types of preparatory visits: 1. preparatory visits to a partner higher education institution abroad in order to prepare an intensive programme project - 5 points. 2. preparatory visits to an enterprise or other organization abroad in order to prepare cooperation in student placements - 5 points. 3. participation at contact seminars abroad - 5 points
GERMANY	
None	None
DENMARK	
The number of preparatory visits is limited to two per HEI for a given Call. More than two grants per institution shall only be allowed upon formal request to the NA. Extra grants will be accepted provided the application for a third grant or more is submitted after July 31 of a given year. - For applications that foresee the participation of 2 representative from the same HEI, the NA might award the grant for the participation of 2 representatives, if: - The 2 representatives come from different faculties at the institution - One of the participants is a leader, or has a leadership position. - If an application is drafted in another language than English or Danish, the applicant must submit both the original application and a translation into English or Danish. If the application is not translated into Danish or English it will be rejected due to eligibility criteria.	National award criteria: - The applicant has recently obtained an Erasmus University Charter: 5 points - The aim of the preparatory visit is to discuss and prepare upcoming IP activities: 5 points - The applicant will work towards establishing partnerships with new partner institutions and enterprises, for future placements: 5 points
ESTONIA	
None	None
SPAIN	

None	None
FINLAND	
Maximum one grant per HEI can be awarded	PV grants can be awarded only to HEIs that are new to Erasmus i.e. are awarded an Erasmus University Charter for 2013 for the first time
FRANCE	
None	<p>Priorité aux nouveaux établissements.</p> <p>Priorité est donnée aux nouveaux établissements dans le cadre des séminaires de contact. L'agence sélectionnera en priorité les nouveaux établissements (ayant obtenu la Charte l'année précédente), avec attribution automatique de 5 points supplémentaires à toute candidature de ce type, ayant préalablement atteint ou dépassé le seuil de qualité (60 pts).</p>
GREECE	
None	<p>Extra points will be awarded to preparatory visits which involve</p> <ol style="list-style-type: none"> 1. Institutions from the regional areas of Vorio – Notio Aigaio, Ionia Nisia, Ipeiros, Anatoliki Makedonia and Thraki, Dytiki Makedonia . (5 points) 2. Departments of institutions that have not participated in preparatory visits in the last two years. (2 points)
HUNGARY	
None	None

IRELAND	
None	None
ICELAND	
None	None
ITALY	
For applications that foresee the participation of more than 1 representative from the same Higher Education Institution, the NA might award the grant for the participation of only 1 person	Extra points will be awarded to first time applicant Higher Education Institutions (5 points). Extra points will be awarded to preparatory visits to an enterprise or other organisations abroad in order to prepare cooperation in student placements (5 points).
LIECHTENSTEIN	
None	None
LITHUANIA	
None	None
LUXEMBOURG	
None	None
LATVIA	
None	None
MALTA	
- The CV of the applicant is to be attached to the application form.	None

- The applicant is requested to provide a filled-in Financial Identification sheet with the institution's bank account details. This sheet has to be presented with the application form.	
NETHERLANDS	
None	None
NORWAY	
None	None
AUSTRIA	
None	None
POLAND	
1. One HEI can be awarded only one PV grant per calendar year	Priority will be given to applications aiming at preparation of a centralised Erasmus project (both as applicant and partner), especially projects related to the knowledge triangle of education, research and innovation, strategic partnerships and networks – up to 10 additional points.
PORTUGAL	
None	Priority to new institutions. Priority will be given to new institutions under the contact seminars framework.
ROMANIA	
None	None
SWEDEN	

None	None
SLOVENIA	
<p>In the 2013 Call, the following applicants are not eligible to apply for Erasmus preparatory visit grant:</p> <p>1. Institutions that were awarded Preparatory Visit Grant in the Call 2011 or 2012 for the same action that they are applying for in 2013 (Pv for SMS, ST, IP etc)</p> <p>2. Only one Slovene institution can be approved for the same preparatory visit. This does not apply to contact seminars.</p> <p>3. Same organisation can be awarded only one PV for certain action (SMS, SMP, STT etc.) in the frame of Call 2013.</p>	None
SLOVAKIA	
None	None
TURKEY	
<p>1. The participant of the applicant organisation will be required to submit a language proficiency certificate. The required language proficiency certificates and levels will be announced on the website of the NA.</p> <p>2. Institutions that received Preparatory Visit Grants in the Call 2011 or 2012 for the same action that they are applying for in 2013 (SMS, ST, IP etc) are not eligible.</p>	<p>1. Applicant institutions which were awarded an EUC or an EUCX in the latest Call of the Commission will be awarded 5 points.</p> <p>2. Applicant institutions which have not been supported in the selected target actions in the previous years will be awarded 5 points.</p> <p>3. Applicant institutions from Eastern and South Eastern Anatolia regions in Turkey will be awarded 5 points.</p>
UNITED KINGDOM	
None	None

CROATIA

<p>1. If the applicant organization is a university constituent with legal personality within a university, the application can be submitted by the respective constituent and signed by its legal representative.</p> <p>2. If the application is drafted in another language than English or Croatian, the applicant must submit both the original application and a translation into English or Croatian. If the translation is not provided, the applicant will be asked to deliver the translation; should the applicant fail to do this by the date specified by the NA, the application will be considered ineligible.</p>	<p>Preparatory visits to host organisations that are not intermediary organisations (15 points).</p>
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SWITZERLAND

<p>None</p>	<p>None</p>
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