

2013 NATIONAL PRIORITIES FOR GRUNDTVIG WORKSHOPS

ELIGIBILITY CRITERIA/ADMINISTRATIVE PRIORITIES <i>N.B. MAXIMUM 3 NATIONAL CRITERIA CAN BE SET FOR THE 2013 CALL</i>	AWARD CRITERIA/POLICY ORIENTED PRIORITIES <i>N.B. MAXIMUM 5 NATIONAL CRITERIA CAN BE SET FOR THE 2013 CALL</i>
BELGIUM – FLEMISH SPEAKING COMMUNITY	
<ol style="list-style-type: none"> 1. If the organisation has organised a Grundtvig Workshop in the last 3 years, it is not eligible to apply. 2. One organisation/address can apply for only 1 Workshop. In case of more than one application, the applicant will have to make a choice for one of the applications during the eligibility check phase by the National Agency. His other application will be considered ineligible. 3. The application form must be completed in Dutch, English or French. If an application is drafted in another language, the applicant must submit both the original application and a translation into Dutch. In any other case, the application will be considered ineligible. 	<ol style="list-style-type: none"> 1. Workshops addressing mainly adults of 50 and 50+ (at least half of the participants). 15 points
BELGIUM – FRENCH SPEAKING COMMUNITY	
<ol style="list-style-type: none"> 1. Les candidatures doivent être déposées soit en français soit en anglais. Si la candidature n'est pas déposée en français ou en anglais, celle-ci sera inéligible. 2. Seule une candidature à l'action Atelier Grundtvig par organisme sera autorisée. 	<p>None</p>

BELGIUM – GERMAN SPEAKING COMMUNITY	
None	None
BULGARIA	
<p>1. If the applicant institution is not a public organisation, and is pre-registered under the Trade Register Law, the organisation must indicate its Unified Identity Code (BULSTAT code). Otherwise the applicant must enclose the following documents in addition to the Application form:</p> <ul style="list-style-type: none"> - A certified copy of a court judgment for registration or an Article for association/partnership. - A certified copy of a Certificate of Good (Corporate) Standing. 	None
CYPRUS	
<p>1. Applications from organisations/institutions that have received a grant for the organisation of a Grundtvig Workshop during the last 3 years will be considered ineligible.</p> <p>2. Only one application for Grundtvig Workshop per organisation will be permissible. If an organisation submits more than one application, the National Agency will let the organisation decide which application should be put forward.</p>	None
CZECH REPUBLIC	
<p>1. Only one application per organisation will be permissible. (In the case of universities or other higher education institutions, each faculty is eligible to submit its own application.) Local/regional branches of national organisations established by law will be considered as independent organisations. If an organisation submits more than one application, the National Agency will go back to the applicant organisation and let it</p>	<p>1. Priority will be given to institutions without any previous participation in the Grundtvig programme. 15 points.</p>

<p>choose which application should be put forward. Should the applicant fail to do it in the time limit set by the National Agency, all the applications submitted by the applicant will be considered ineligible.</p>	
GERMANY	
<ol style="list-style-type: none"> 1. Antragstellende Einrichtungen können maximal zwei Anträge stellen. Werden mehr als zwei Anträge eingereicht, sind alle Anträge ungültig. 2. Textidentische bzw. weitgehend gleichlautende Anträge sind von der Förderung ausgeschlossen. 	<ol style="list-style-type: none"> 1. Einrichtungen, die noch keinen Antrag in der Aktion Grundtvig-Workshops eingereicht haben, erhalten bei der inhaltlichen Bewertung 5 Zusatzpunkte.
DENMARK	
<ol style="list-style-type: none"> 1. Only one application for Grundtvig Workshop per organisation will be permissible. If an organisation submits more than one application, the National Agency will go back to the applicant organisation and let it choose which application should be put forward. 2. Applications from organisations involved in a Grundtvig Workshop approved within the Call for proposal 2012 will be considered ineligible. 3. If an application is drafted in another language than English or Danish, the applicant must submit both the original application and a translation into English or Danish. If the application is not translated into Danish or English it will be rejected due to eligibility criteria. 	None
ESTONIA	
None	None
SPAIN	

<ol style="list-style-type: none"> 1. Applicant organisations must prove and give details through legal relevant documents ¹that they unambiguously have an existing link (at least two years before the deadline) with the non-vocational adult education sector and that their training activity is systematic and relevant for the Grundtvig programme aims. In the absence of this proof or if the National Agency considers that the proof is not relevant enough to show that the applicant organisation is appropriate for the project, the application will be considered ineligible. 2. The same person cannot be the contact person / the legal representative for the development of more than one workshop corresponding to the same call for proposals, either in the same institution or in different organisations. 3. One organisation can apply for only one workshop in each call. 	<ol style="list-style-type: none"> 1. Priority will be given to applicants which have not applied in the last two calls. (10 points). 2. Priority will be given to applications which address their activities to participants in social disadvantage or who have no easy access to participate in European mobility. (Up to 10 points)
FINLAND	
<ol style="list-style-type: none"> 1. Only one application for Grundtvig Workshop per organisation will be permissible. If an organisation submits more than one application, the National Agency will go back to the applicant organisation and let it choose which application should be put forward. 	<ol style="list-style-type: none"> 1. Workshops addressing disadvantaged target groups, such as: migrants and ethnic minorities, unemployed, senior citizens (60+) and people with disabilities. (10 points)
FRANCE	
<ol style="list-style-type: none"> 1. Une seule candidature maximum sera acceptée par organisme et par année de sélection. 	None

¹ Estatutos, cuentas anuales completas, incluyendo memoria de actividad del último ejercicio fiscal cerrado a la fecha de presentación de la solicitud. La AN se reserva el derecho de pedir al solicitante, en caso de dudas, evidencias concretas sobre el contenido de la declaración de honor de la solicitud.

GREECE	
None	1. Applicant organisations which have not organised a Grundtvig Workshop for the last four (4) years will be awarded 7 extra priority points.
CROATIA	
<p>1. Only one application for Grundtvig Workshop per organisation will be eligible. If an organisation submits more than one application, the NA will go back to the applicant organisation and let it choose which application should be put forward.</p> <p>2. Applications from organisations/institutions that have from 2011 onwards received a grant for the organisation of a Grundtvig Workshop will be considered ineligible.</p> <p>3. If the application is drafted in another language than English or Croatian, the applicant must submit both the original application and a translation into English or Croatian. If the translation is not provided, the applicant will be asked to deliver the translation; should the applicant fail to do this by the date specified by the NA, the application will be considered ineligible.</p>	None
HUNGARY	
1. One organisation (of any size) may only have one Grundtvig workshop application approved in one year. If one organisation submits more than one application, the one with the highest average point will have a chance to be supported, the others will be rejected. This criteria will be checked after the assessment of the applications is completed.	1. Priority will be given to workshops which provide a learning opportunity to low-skilled adults. – 5 points
IRELAND	
1. Only one application for Grundtvig Workshop per organisation is permissible. If an organisation submits more than one application the	1. Priority will be given to workshops which are aimed at facilitating the participation of adult learners who have left school early without

National Agency will go back to the applicant organisation and let it choose which application should be put forward.	completing their formal education. (15 points)
ICELAND	
None	None
ITALY	
<p>1. Only one application per organisation will be accepted. The legal representative will take full responsibility in signing a declaration to confirm that a single application has been submitted. In case of an organisation submitting more than one application, the NA will contact the applicant and ask to choose which application should be put forward.</p> <p>2. Applications from organisations who have received a Grundtvig workshop grant in the previous year will be considered ineligible.</p>	None
LIECHTENSTEIN	
None	None
LITHUANIA	
<p>1. One Workshop per institution will be granted. In case of more than one application, the applicant will have to make a choice for one of the applications during the eligibility check phase by the National Agency. His other application will be considered ineligible.</p> <p>2. If Grundtvig Workshops application is drafted in another language than English, a translation to Lithuanian or English (the form can be found on the National Agency website) must be provided. If the translation is not provided, the application will be considered as ineligible.</p>	None
LUXEMBOURG	

<ol style="list-style-type: none"> 1. Each organisation/institution cannot have more than three on-going European LLP projects (applicable for Comenius, Grundtvig and Leonardo da Vinci Partnerships, Grundtvig Workshops, Grundtvig Senior Volunteering Projects, Leonardo da Vinci Mobility and Transfer of Innovation Projects). Only one of the on-going projects may be a Grundtvig Workshop. 2. Organisations are only eligible if they can prove that they are active in adult education and that they have a relevant experience in the field and content of the workshop. The organisation of the workshop has to be assured by the organisation which has signed the application. 3. For non-public bodies: Only organisations which have been existing for at least 3 years (registered in the “Mémorial”) and which have the financial capacity as well as the operational capacity are eligible. 	None
LATVIA	
<ol style="list-style-type: none"> 1. Application from organisation with an on-going Grundtvig Workshop project will be considered ineligible. 2. The National Agency will accept only one Grundtvig Workshop application per organisation. If an organisation submits more than one application, all applications submitted by that institution will be considered ineligible. 	<ol style="list-style-type: none"> 1. New applicants who have never received Grundtvig Workshops grant are encouraged. (5 points)
MALTA	
<ol style="list-style-type: none"> 1. For non-public bodies requesting a grant exceeding 25,000 (twenty-five thousand) Euro, a copy of the official accounts for the most recent financial year for which accounts have been closed is to be added to the application form. 2. The applicant is requested to provide a filled-in Financial Identification 	<ol style="list-style-type: none"> 1. Priority will be given to workshops addressing adult learners from disadvantaged groups. 2. Priority will be given to workshops addressing literacy skills for adult learners

<p>sheet with the institution's bank account details. This sheet has to be presented with the application form.</p>	<p>All national priorities carry the same weight (5 points):</p> <ul style="list-style-type: none"> - Projects addressing one national priority shall receive '5' points - Projects addressing two national priorities shall receive '10' points
<p>NETHERLANDS</p>	
<p>1. The Dutch NA will accept only one application per organisation for Grundtvig Workshops. If an organisation submits more than one application, the NA will contact the applicant, who can then decide which application should be kept.</p>	<p>1. Activities aimed at improving social skills of socio-economically disadvantaged learners, with a view to enhancing their participation in society and/or the labour market. (5 points)</p>
<p>NORWAY</p>	
<p>1. If the application is drafted in another language than French, English or German, the applicant must submit both the original application and a translation into Norwegian.</p>	<p>None</p>
<p>AUSTRIA</p>	
<p>1. Erwachsenenbildung muss eine Kernaufgabe der Organisation sein und der pädagogische Vermittlungsaspekt muss im Vordergrund stehen. (Ausnahme: zukünftiges Personal in der EB)</p> <p>2. Kulturelle,- Sport- und Freizeitangebote per se fallen nicht unter EB, außer sie werden methodisch/didaktisch/pädagogisch zur Wissensvermittlung eingesetzt.</p> <p>3. Jede Einrichtung darf maximal zwei Anträge unter Grundtvig-Workshops einreichen. Für den Fall, dass mehr als zwei Anträge eingereicht werden, muss die Einrichtung vor einer inhaltlichen Prüfung entscheiden, welche Anträge für eine Auswahl in Betracht gezogen werden sollen.</p> <p>Größere Einrichtungen dürfen dann mehr als zwei Anträge einreichen,</p>	<p>1. Workshops, welche (auf) benachteiligte erwachsene Lernende thematisch oder zielgruppenorientiert fokussieren (15 Punkte)</p>

<p>wenn mehrere Abteilungen der Einrichtung mit den unterschiedlichen Anträgen befasst sind und die Einrichtung den Nachweis über eine ausreichende operative und finanzielle Leistungsfähigkeit schon bei der Antragstellung erbringt.</p>	
<p>POLAND</p>	
<p>1. Only one Workshop application per organisation will be accepted in 2013. In case an organisation submits more applications than can be accepted, the National Agency will ask the applicant which applications should be considered ineligible and if there is no such decision within the deadline given by the National Agency, all applications will be rejected.</p> <p>2. The original version of the application in Polish or English, duly signed, must be submitted together with the relevant documents informing about the legal status of the organisation, persons duly authorized to represent the organisation, and sign grant agreement and proving its adult educational profile in the sense of Grundtvig Programme, according to the detailed guidelines published on the website of Polish National Agency. In case relevant documents are not submitted, the application will be considered ineligible.</p>	<p>None</p>
<p>PORTUGAL</p>	
<p>1. Restriction on the number of applications: An organisation can submit only one Grundtvig Workshop application per Call / year. If an organisation submits more than one application, the National Agency shall contact the applicant and ask which application should be kept for assessment. The remaining application(s) will be rejected.</p>	<p>1. Applications from organisations that have not previously received funding for Grundtvig Workshops (15 points).</p>
<p>ROMANIA</p>	
<p>1. Only one application can be submitted per organisation. If an organisation submits more than one application, the National Agency will go back to</p>	<p>None</p>

<p>the applicant and let it choose which application should be put forward. If the applicant fails to do it in the time limit set by the National Agency, all the applications submitted by this organisation will be considered ineligible and rejected. Larger organisations (for example the universities) can submit more than one application if they involve different departments/ faculties within the organisation.</p> <p>2. The application must be completed in the language of the training activity if this is English or French, otherwise must be completed in Romanian language.</p> <p>3. If the applicant is a private institution (including NGOs) the institution has to add to the application a Certificate obtained from the appropriate financial administration which attests that the institution has no debts. If this certificate is missing or the institution has debts the application will be considered as ineligible and rejected.</p>	
SWEDEN	
<p>1. If the application is written in another language than English or Swedish, the applicant must submit both the original application and a translation into English or Swedish. If the translation is not provided the application will be rejected</p>	None
SLOVENIA	
<p>1. Applications from organisations who were awarded a Grundtvig Workshop action grant within the 2011 /or 2012 Calls for proposals are ineligible.</p> <p>2. Only one application for a Grundtvig Workshop per organisation will be accepted. If an organisation submits more than one application, the National Agency will request the decision on one application only to be put forward from the organisation. Other applications will be considered ineligible. In case of no reply all applications will be rejected as</p>	None

ineligible.	
SLOVAKIA	
1. Each institution can apply once in three years. If an institution has organised a GRU workshop in last 3 years, the application will be rejected as ineligible.	None
SWITZERLAND	
None	None
TURKEY	
<p>1. Only one application for Grundtvig Workshops per organisation will be permissible. In case an organisation submits more than one application, all applications submitted by that organisation will be considered ineligible. Large organisations can submit per department.</p> <p>2. Organisations which received a grant from the Grundtvig Workshop action in the 2012 Call for proposal are not eligible to apply in the 2013 Call for proposal.</p> <p>3. Organisations must be able to prove experience in the field / content of the Workshop.</p>	<p>1. Applications from organisations which have never received a grant from the following Grundtvig actions: Learning partnerships, Grundtvig Senior volunteering projects and Grundtvig Workshop since the beginning of LLP in 2007. (10 points)</p> <p>2. Applications from museums, libraries, prisons, nursing homes and others working with learners with special needs and disadvantaged groups. (5 points)</p>
UNITED KINGDOM	
<p>1. An organisation can submit a maximum of one Grundtvig Workshop application per Call year. If an organisation submits more than the maximum the National Agency will contact the applicant in order for them to decide which application should go forward to assessment stage.</p> <p>2. Applications from organisations that have hosted a Grundtvig Workshop on the same theme or topic will be considered ineligible.</p>	<p>1. Applications from organisations that have not previously received Workshop funding. (5 points)</p> <p>2. Applications that have clear and specific plans for language and cultural awareness training to help learners overcome any language or cultural barriers. (Maximum 5 points)</p> <p>3. Applications which aim to assist people from vulnerable social groups,</p>

	including those with special needs, disabilities, and older learners who have left education without basic qualifications. (Maximum 5 points)
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