



Name of evaluator: _____

<p>GRUNDTVIG WORKSHOPS</p> <p>COMMON EUROPEAN ELIGIBILITY CHECKLIST 2013</p>
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Grundtvig Workshop reference N°
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Name of applicant organisation:	
Workshop title:	

The application has been submitted by the applicant organisation on 21 February 2013 at the latest (postmark date).	
The application has been submitted using the correct application form.	
The application has been submitted according to the instructions published by the National Agency.	
The form is not handwritten.	
The form has been completed in full and includes all the requested attachments.	
The subject and the target group are relevant for a GRUNDTVIG Workshop on literacy issues for Adult Education teachers and staff	
The planned duration of the Workshop is from 5 to 10 days (excluding travel).	
It is envisaged that at least 10 participants from countries other than the host country of the Workshop will participate.	
The participants come from at least 3 LLP participating countries other than the country where the Workshop is to be held.	
Not more than one third of the participants will come from one single country.	
The Workshop will take place in the same country as the one where the applicant organisation is located.	
The Workshop takes place within the eligible period.	
The applicant organisation is a legal body and is eligible to receive funding from this National Agency to organise a Grundtvig Workshop.	
The form has been signed by the legal representative of the applicant organisation or a person duly authorised by the legal representative.	
The applicant organisation has fulfilled its contractual obligations in relation to any earlier grants received from the National Agency, i.e. the organisation has no outstanding repayments to the NA which should already have been made (exclusion criterion).	
The applicant organisation has not received a grant for a Workshop approved in 2012	
The applicant organisation has applied for only 1 Grundtvig Workshop	

ASSESSMENT

The application is eligible: Yes
No

**If the application is not eligible on the basis of one or several of the criteria above,
please give details if necessary:**

Date

Name and signature